

WESTERN DUBUQUE COUNTY COMMUNITY SCHOOL DISTRICT

Board of Education

Regular Meeting Minutes

February 8, 2016 6:00 P.M.

Call to Order:

Board President Mark Knuth called the meeting to order at 6:01 p.m. in the Board Room, District Administration Office, Farley, Iowa, with a moment of silence and reading of the District Mission and Core Values.

Roll Call:

Present were President Mark Knuth, Vice-President Chad Vaske, John Lembezeder, Jessica Pape, Mark Tilson, and Superintendent Rick Colpitts.

Approval of Agenda:

Motion by Pape, second by Tilson to approve the agenda as published. Motion passed 5-0.

Welcome to Visitors, Press, Staff, etc.:

Open Forum: No comments or communications were received.

Approval of Minutes and Bills:

1. Minutes of January 11, 2016 regular meeting. Motion by Lembezeder, second by Vaske to approve the minutes as presented. Motion passed 5-0.
2. Bills and Claims for the month of January. Motion by Pape, second by Tilson to approve the bills for January as presented. Motion passed 5-0.

Reports:

1. Principals' Reports: Principal VanderLugt acknowledged Coach Al Marshall who will retire after forty years of coaching boys basketball for the District, and retiring Instructor Judy Callahan, as an advocate for special education; Bobby Cai named National Merit Scholar finalist; CHS hosting District athletic events for the first time with new gymnasium; upcoming FFA banquet; National Counselors Week; second annual PES walkathon fundraiser brought in \$14,000; PES hosting student teachers; Director of Curriculum, Instruction and Assessment Kelly Simon has been reviewing assessment scores with elementary principals and third grade literacy has shown substantial improvement over last year.
2. Superintendent's Report: Superintendent Rick Colpitts reported the following: welcomed Principal VanderLugt back; Meeting of SIAC Committee provided valuable feedback; Mr. Colpitts will advocate for education with State legislators next week; school funding deadline is approaching and GOP is recommending 2% and Democrats 4%; District is in a financially viable position and enrollment continues to increase; over forty applications have been received for the CES Principal position which closes Friday.
3. Epworth/Farley Elementary Highlights: Building Principal Dan Butler, Preschool Instructor Angie Christensen, and students Isaac and Calvin, provided an interactive demonstration with robots and rockets, two of several hand-on activities that have been incorporated into classroom instruction due to grant monies received from McElroy and the Iowa STEM Scale-Up program.
4. Accept Auditor's Report: Motion by Vaske, second by Lembezeder to accept the 2014-2015 Financial Auditor Report as presented. Motion passed 5-0.

Consent Agenda: Motion by Lembezeder, second by Pape to approve the Consent Agenda as presented. Motion passed 5-0.

1. Financial Reports of District

2. Personnel
 - a. Resignations
 1. Courtney (Charlie) Beckman, Boys Assistant Tennis Coach, WDHS
 2. Jacob Brindle, Weight Room Supervision (1/8), CHS
 3. Chris Curry, Weight Room Supervision (1/4), CHS
 4. Chad Gehl, 7th Grade Boys Basketball Coach, CHS
 5. Marchelle Kluesner, Kindergarten Teacher, FES
 6. Gloria McLaughlin, 4th Grade Teacher, CES
 7. Amber Meyer, Weight Room Supervision (1/8), CHS
 8. Gavin Nadermann, Freshmen Baseball Coach, WDHS
 9. Marilyn Talbert, Title I Reading Teacher, FES
 10. Bonnie Wagner, Special Education Teacher, PES
 - b. Employment
 1. Darla Hermsen, Middle School Boys Basketball Coach, DMIS, \$2,342.40
 2. Pat Weber, 7th Grade Boys Basketball Coach, CJSHS, \$2,342.40
3. Out of State Travel - None
4. Policy Revisions 2nd Readings - None
5. Equipment/Fund Raising Project Requests - None
6. Resolutions - None

Old Business: None

New Business:

1. Approve 2016-17 School Fees. Motion by Vaske, second by Lembezeder to approve the 2016-17 School Fees as presented. Motion passed 5-0. Business Manager Mark Frasher indicated the only change to the fee schedule, besides the preschool tuition fee approved last month, is a \$.10 increase to food service fees.
2. Public Hearing: Approval of 2016-17 School Calendar: Motion by Tilson, second by Pape to open the hearing for the 2016-17 Calendar. Motion passed 5-0. No public comments were received. Superintendent Colpitts indicated two draft calendars were posted for review and feedback was considered and some minor changes implemented bringing about this final calendar. Motion by Tilson, second by Vaske to close the public hearing. Motion passed 5-0. Motion by Lembezeder, second by Pape to approve the 2016-17 School Calendar with an August 25th start date and May 31st anticipated end date. Motion passed 5-0.
3. Approve 2016-17 Modified Supplemental Amount Application for Dropout Prevention. Motion by Tilson, second by Pape to approve 2016-17 Modified Supplemental Amount Application for Dropout Prevention in the amount of \$813,137. Motion passed 5-0.
4. Approve Change Order #7 WDHS Vocational Building. Motion by Lembezeder, second by Vaske to approve change order #7 for the WDHS Vocational Building in the amount of \$1,018.51 for the cost of changing belts and sheaves on two Make-up Air Units for ventilation per testing and balancing report. Motion passed 5-0.
5. Approve resolution of full completion for WDHS Vocational Building authorizing final payment to Conlon Construction, Inc. Motion by Tilson, second by Pape to approve the resolution of full completion for WDHS Vocational Building authorizing final payment to Conlon Construction, Inc. Motion passed 5-0.
6. Approve 28E Agreement with the City of Epworth. Motion by Vaske, second by Tilson to approve 28E Agreement with the City of Epworth for a water quality improvement project at WDHS to assist with rainwater runoff. Motion passed 5-0.
7. Approve Gift to Bernard Elementary valued at \$3,000. Motion by Pape, second by Lembezeder to approve a donation of math flashcards from Theresa Sawvell valued at \$3,000. Motion passed 5-0.
8. Approve First Reading of the following Board Policies. Motion by Tilson, second by Lembezeder to approve the first reading of the following Board policies as presented. Motion passed 5-0.
 - a. 102.R1 Grievance Procedure
 - b. 104 Anti-Bullying/Anti-Harassment

- c. 104.R1 Anti-Bullying/Anti-Harassment Investigation Procedures
- d. 203 Board of Directors' Conflict of Interest
- e. 401.6 Transporting of Students by Employees – DELETE
- f. 404.R1 Code of Professional Conduct and Ethics Regulation
- g. 405.2 Licensed Employee Qualifications, Recruitment, Selection
- h. 705.1 Purchasing – Bidding
- i. 708 Care, Maintenance and Disposal of School District Records
- j. 904.1 Transporting Students in Private Vehicles
- k. 507.2 Authorization Asthma or Other Airway Constricting Disease Medication or Epinephrine Auto-Injector Self-Administration Consent Form
- l. 507.2E1 Authorization Asthma or Other Airway Constricting Disease Medication or Epinephrine Auto-Injector Self-Administration Consent Form
- m. 507.2E2 Parental Authorization and Release Form for the Administration of Medication to Students
- n. 507.2E3 Over-the-Counter Medication Permission Form Grades PreK-6
- o. 507.2E4 Over-the-Counter Medication Permission Form Grades 7-12
- p. 507.2E5 Over-the-Counter Medication Administration Log
- q. 507.2E6 Western Dubuque CSD Supplemental Health Report
- r. Policies 500-501.16

9. Closed Session: Iowa Code 20.17(3) for discussion of collective bargaining issues. Motion by Pape, second by Lembezeder to enter into Closed Session for discussion of collective bargaining issues as authorized by section 20.17(3) of the Iowa Code. Roll call vote: Knuth-yes; Vaske-yes; Pape-yes; Lembezeder-yes; Tilson-yes. Motion passed 5-0. The board entered into closed session at 6:56 p.m. and reconvened to open session at 7:44 p.m.

Adjournment: Motion by Tilson, second by Lembezeder to adjourn. Motion passed 5-0. The meeting adjourned at 7:44 p.m. on February 8, 2016.

Jeni Schindler
Board Secretary

Date

Mark Knuth
President, Board of Education

Date