

WESTERN DUBUQUE COUNTY COMMUNITY SCHOOL DISTRICT

Board of Education

Regular Meeting Minutes

March 14, 2016 6:00 P.M.

Call to Order:

Board President Mark Knuth called the meeting to order at 6:03 p.m. in the Board Room, District Administration Office, Farley, Iowa, with a moment of silence and reading of District Mission and Core Values.

Roll Call:

Present were President Mark Knuth, Vice-President Chad Vaske, Board members Jessica Pape, Mark Tilson, and Superintendent Rick Colpitts. Absent was Board member John Lembezeder.

Approval of Agenda:

Motion by Pape, second by Vaske to approve the agenda as published with the following addition as presented. Motion passed 4-0.

VI. Consent Agenda

2. Personnel

b. Employment

4. Timothy Nieman, Varsity Asst. Girls Soccer, WDHS, \$2,342.40

Welcome to Visitors, Press, Staff, etc.:

Open Forum: No comments or communications were received.

Approval of Minutes and Bills:

1. Minutes of February 8, 2016 work session and regular session meetings. Motion by Tilson, second by Pape to approve the minutes as presented. Motion passed 4-0.
2. Bills and Claims for the month of February. Motion by Vaske, second by Tilson to approve the bills for February as presented. Motion passed 4-0.

Reports:

1. Principals' Reports: Topics discussed were: Reading and writing assessment goals; May Color Run fundraiser; Thank You to Ed and Darice Recker for bringing Gordy the reading dog; DMIS to receive PBIS award from Iowa Dept. of Ed.; visits by other schools to DMIS to observe at-risk program; Iowa Assessments; DES data wall all time high of 197 students proficient/advanced; Read Across America Day activities, PreK alliance; Mentor/Model teachers and Instructional Coaches visited Lawrence, KS to observe Jim Knight High Impact Instruction model; plan upcoming PD on this model; speaker from Crossroads presented on anxiety; special education students' transition after high school.
2. Superintendent's Report: Superintendent Rick Colpitts reported the following: Next SIAC meeting April 6; Media survey completed; Winter sports success with advancement to state by: WDHS Girls Basketball, CHS Boys Basketball and WDHS Wrestling with Max Lyons State Champion; Mr. Colpitts met with area legislators at the State Capitol; school funding not set for next year and Mr. Colpitts encouraged everyone to write legislators and request funding above 2%; Superintendent Colpitts indicated there was a good pool of applicants for the principal positions at BES/CES and FES; AASA Conference in Arizona was great.
3. Western Dubuque High School Building Highlights: Building Principal Dave Hoeger introduced Science Instructor CeCe Zangara and students Katie, Madison, Lexi, and Amanda, who presented an overview to the Board regarding activities in Forensic Science class. Students collect data from 'crime scenes' and use problem-based learning, science and collaboration to solve the crime. Astronomy and Forensic Science are two new science course offerings students are enjoying following the switch to a trimester schedule.

Consent Agenda: Motion by Vaske, second by Tilson, to approve the consent agenda as presented. Motion passed 4-0.

1. Financial Reports of District
2. Personnel
 - a. Resignations
 1. Jared Diers, 8th Grade Boys Basketball Coach, DMIS
 2. Marna Heitz, 2nd Grade Teacher, FES
 3. Jayne Meyer, Kindergarten Teacher, EES
 4. Larry Raineri, Elementary Art and TAG Teacher
 5. Gerald Ross, Science Teacher, WDHS
 6. Gerald Ross, Assistant Activities Director
 7. Gerald Ross, Asst. Varsity Football, WDHS
 8. Gerald Ross, Varsity Track, WDHS
 9. Tesha Ruley, Elementary Building Principal, BES/CES
 10. Katelyn Valenti, English Teacher, WDHS
 - b. Employment
 1. Holly Klein, Special Needs Teacher, WDHS, BA, Step 1 of 2016-17 Teacher Salary Schedule
 2. Hannah Koerperich, Track & Field Throwing Coach, CHS, \$1,464.00
 3. Callie Leytem, English Teacher, WDHS, BA, Step 1 of 2016-17 Teacher Salary Schedule
 4. Timothy Nieman, Varsity Asst. Girls Soccer, WDHS, \$2,342.40
 5. Jordan Oberbreckling, Weight Room Supervisor, CHS, \$1,756.80
3. Out of State Travel
 - a. WDHS Seniors (15) to Washington, DC Jan. 19-22, 2017 for Presidential Inauguration
4. Policy Revisions 2nd Readings
 - a. 102.R1 Grievance Procedure
 - b. 104 Anti-Bullying/Anti-Harassment
 - c. 104.R1 Anti-Bullying/Anti-Harassment Investigation Procedures
 - d. 203 Board of Directors' Conflict of Interest
 - e. 401.6 Transporting of Students by Employees – DELETE
 - f. 404.R1 Code of Professional Conduct and Ethics Regulation
 - g. 405.2 Licensed Employee Qualifications, Recruitment, Selection
 - h. 705.1 Purchasing – Bidding
 - i. 708 Care, Maintenance and Disposal of School District Records
 - j. 904.1 Transporting Students in Private Vehicles
 - k. 507.2 Authorization Asthma or Other Airway Constricting Disease Medication or Epinephrine Auto-Injector Self-Administration Consent Form
 - l. 507.2E1 Authorization Asthma or Other Airway Constricting Disease Medication or Epinephrine Auto-Injector Self-Administration Consent Form
 - m. 507.2E2 Parental Authorization and Release Form for the Administration of Medication to Students
 - n. 507.2E3 Over-the-Counter Medication Permission Form Grades PreK-6
 - o. 507.2E4 Over-the-Counter Medication Permission Form Grades 7-12
 - p. 507.2E5 Over-the-Counter Medication Administration Log
 - q. 507.2E6 Western Dubuque CSD Supplemental Health Report
 - r. Policies 500-501.16
5. Equipment/Fund Raising Project Requests
 - a. CHS/WDHS Wireless project, HP networking equipment and fiber cable Installation
 - b. CHS Softball Dugouts
6. Resolutions – None

Old Business: None

New Business:

1. 2015-2016 Budget Amendment – Set public hearing date for April meeting. Motion by Tilson, second by Pape to approve setting of public hearing for 2015-16 budget for April 11, 2016. Motion passed 4-0. The following were presented as amendments to the current year 2015-16 budget:
 - Total Support Services from \$11,789,326 to \$11,823,072 (Computer Network Upgrades)
 - Total Other Expenditures from \$4,317,339 to \$6,089,382 (Timing of Construction Projects)
2. 2016-2017 Budget – Set public hearing date for April meeting. Motion by Pape, second by Vaske to set the public hearing for the 2016-17 Budget for April 11, 2016. Motion passed 4-0. Business Manager Mark Frasher presented the Board an overview of the 2016-17 Budget.
3. Cascade HS Roof Repair Project – Set public hearing and bid award date for April meeting. Motion by Vaske, second by Tilson to set the public hearing and bid award date for the Cascade HS roof repair project for April 11, 2016. Motion passed 4-0. Maintenance and Transportation Director Bob Hingtgen indicated the roof area over the kitchen is one of the oldest roof sections and needs replacing.
4. Approve contracts with Neumann Monson for work on Cascade Elementary and Peosta Elementary projects. Motion by Tilson, second by Vaske to approve contracts with Neumann Monson Architects for additions and renovations at Cascade Elementary and Peosta Elementary. Motion passed 4-0.
5. Cascade Elementary Project – Set public hearing and bid award date for May meeting. Motion by Pape, second by Vaske to set the public hearing and bid award date for the Cascade Elementary project for May 9, 2016. Motion passed 4-0. Business Manager Mark Frasher indicated bids are due May 3, 2016.
6. Employment Approval - Bernard/Cascade Elementary Principal. Motion by Tilson, second by Pape to approve the employment of Dan Wendler as Bernard and Cascade Elementary Principal beginning July 1, 2016. Motion passed 4-0. Superintendent Colpitts indicated there were 45 applicants for the position. Mr. Wendler has served as Elementary Principal in the Midland CSD since 2013 and prior to that was Instructional Coach and Teacher in the Dubuque CSD.
7. Approve Affirmative Action Plan. Motion by Tilson, second by Vaske to approve the Affirmative Action Plan. Motion passed 4-0. The District Affirmative Action Plan is updated annually based on data analyses and hiring goals developed accordingly. The board approves the Affirmative Action Plan biennially.
8. Closed Session: Iowa Code 21.5(1)(j) and 297.22 to discuss sale of real estate. Motion by Vaske, second by Pape to enter into Closed Session to discuss sale of real estate as authorized by section 21.5(1)(j) and 297.22 of the Iowa Code. Roll call vote: Knuth-yes; Vaske-yes; Pape-yes; Tilson-yes. Motion passed 4-0. The board entered into closed session at 7:13 p.m. and reconvened to open session at 7:35 p.m.
9. Webber Manufacturing Building. Motion by Pape, second by Tilson to approve the resolution concerning the sale of real estate and set the public hearing date as April 11, 2016 for the proposed sale of real estate described as “Lots 1 and 2, and the south one-half of Lot 8, in Block 10; Lots 3 and 4, in Block 17; and that part of Vacated Langworthy Avenue SE lying between Lots 5, 6, 7 and 8, in Block 10, and Lots 1, 2, 3, and 4, in Block 17; all in Second Union Addition to East Cascade; in the City of Cascade, Iowa, according to the Plat thereof in Deed Record “S”, Page 184, records of Dubuque County, Iowa; AND Lots 5, 6, 7 and the north one-half of Lot 8, in Block 10, in Second Union Addition to East Cascade; in the City of Cascade, Iowa, according to the Plat thereof” to Cascade Municipal Utilities.

**RESOLUTION CONCERNING THE SALE OF REAL ESTATE TO CASCADE MUNICIPAL UTILITIES BY THE WESTERN
DUBUQUE COUNTY COMMUNITY SCHOOL DISTRICT**

WHEREAS, the Board of Directors of the Western Dubuque County Community School District desires to sell certain real estate in the City of Cascade, Iowa; and

WHEREAS, the Board of Directors sets forth herein its Resolution with respect to the potential sale of said real estate.

NOW THEREFORE, BE IT RESOLVED, that the Western Dubuque County Community School District sell to Cascade Municipal Utilities that certain real estate legally described as, "Lots 1 and 2, and the south one-half of Lot 8, in Block 10; Lots 3 and 4, in Block 17; and that part of Vacated Langworthy Avenue SE lying between Lots 5, 6, 7 and 8, in Block 10, and Lots 1, 2, 3, and 4, in Block 17; all in Second Union Addition to East Cascade; in the City of Cascade, Iowa, according to the Plat thereof in Deed Record "S", Page 184, records of Dubuque County, Iowa; AND Lots 5, 6, 7 and the north one-half of Lot 8, in Block 10, in Second Union Addition to East Cascade; in the City of Cascade, Iowa, according to the Plat thereof" for the consideration of \$261,000.00 and other good and valuable consideration.

FURTHER RESOLVED, that a public hearing be held on the foregoing Resolution to sell said real estate on April 11, 2016 at 6:00 p.m. (or as soon thereafter as the matter shall come on for hearing pursuant to the agenda for said meeting) at the Board Room, Administration Offices, 310 4th Street SW, Farley, Iowa; and

FURTHER RESOLVED, that the Notice of the Public Hearing be published at least once not less than ten days but no more than twenty days prior to the date of the hearing as prescribed by Section 297.22, Code of Iowa.

Adjournment: Motion by Tilson, second by Vaske to adjourn. Motion passed 4-0. The meeting adjourned at 7:37 p.m. on March 14, 2016.

Jeni Schindler
Board Secretary

Date

Mark Knuth
President, Board of Education

Date