

## ORGANIZATION OF THE BOARD OF DIRECTORS

The Western Dubuque County Community School District board is authorized by and derives its organization from Iowa law. The board will consist of five board members. Board members are elected at large but represent specific districts within the school district. Each elected board member must live within the specific part of the district that he/she represents.

The board is organized for the purpose of setting policy and providing general direction for the school district. The board will hold its organizational meeting at the first regular meeting following the canvass of votes. The retiring board will transfer materials, including the board policy manual, and responsibility to the new board.

The organizational meeting allows the outgoing board to approve minutes of its previous meetings, complete unfinished business and review the school election results. The retiring board will adjourn and the new board will then begin. The secretary will administer the oath of office to the newly-elected board members. The board secretary will preside while the new board elects the president.

*NOTE: Iowa law establishes the organizational meeting at the first regular meeting following the canvass of votes. Boards are no longer required to hold their organizational meeting at a special meeting on the first Monday after the election. Because of the change, it is possible that a board's organizational meeting may be held as late as October. There is no longer the requirement that members elected at a regular election qualify within 10 days. However, members either elected at a special election or appointed to fill a vacancy must still qualify within 10 days.*

*For more detailed discussion of this issue, see IASB's Policy Primer, Vol. 20 #6 – October 21, 2008.*

### Legal Reference

Iowa Code §§274.2: 275.23A; 277.23, .28, .31; 279.1, .5, .7, .8, .33 (2013)  
281 I.A.C. 12.3(2).

### Cross Reference:

202 Board of Directors Members  
206.1 President  
206.2 Vice President  
210 Board of Directors Meetings

Approved: October 19, 1998

Reviewed:

Revised: July 14, 2003; March 9, 2009, February 10, 2014