

LICENSED EMPLOYEE PROFESSIONAL DEVELOPMENT

The board encourages licensed employees to attend and participate in professional development activities to maintain, develop, and extend their skills. The board will maintain and support an in-service program for licensed employees.

Requests for attendance or participation in a development program, other than those development programs sponsored by the school district, is made to the appropriate supervisor. Supervisor approval must be obtained prior to attendance in a professional development program when the attendance would result in the licensed employee being excused from their duties or when the school district pays the expenses for the program.

The superintendent will have sole discretion to allow or disallow licensed employees to attend or participate in the requested event within the state. When making this determination, the superintendent will consider the value of the program for the licensed employee and the school district, the effect of the licensed employee's absence on the education program and school district operations and the school district's financial situation as well as other factors deemed relevant in the judgment of the superintendent. Requests that involve unusual expenses must be approved by the board.

Legal Reference: Iowa Code § 279.8; 294 (2013).
281 I.A.C. 12.7.

Cross Reference:
414.9 Classified Employee Professional Purposes Leave

Approved: April 8, 1996

Reviewed: May 11, 2015

Revised: April 12, 2004; March 12, 2007; May 10, 2010