

PURCHASING ON BEHALF OF EMPLOYEES

Generally, the school district shall not purchase items on behalf of employees. The school district may in unusual and unique circumstances do so. It is within the discretion of the Board to determine when unique and unusual circumstances exist.

No purchase is made unless the employee has paid the school district prior to the order being placed and the employee has agreed to be responsible for any taxes or other expenses due.

Legal Reference: Iowa Code § 279.8 (2011).

Cross Reference: 703 Budget

Approved: January 8, 1996

Reviewed: March 18, 2002; April 11, 2005; January 14, 2008; November 12, 2012

Revised: