

AUTHORIZATION FOR RELEASING STUDENT DIRECTORY INFORMATION

The Board has stated that it declines to designate student records as directory information under FERPA. The school district will not provide access to directory information to the general public. However, the school district will provide such information for traditional uses, such as the yearbook, honor rolls, athletic programs and other school publications. In addition, the school district has also provided student's names and addresses to post-secondary educational institutions that desire to notify students of educational scholarship opportunities, and also to the armed forces for recruitment purposes. The school district intends to continue to disclose student information for these and other similar educational purposes. If you desire to withhold the use of information from the educational records of your child for even these limited educational purposes, please notify your child's school prior to September 15.

If you have no objection to the use of student information for the educational purposes described here, you do not need to take any action.

Approved: June 10, 1996

Reviewed:

Revised: June 14, 2004; August 11, 2008

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**RETURN THIS FORM**

Western Dubuque County Community School District Parental Directions to Withhold Student/Directory Information for Education Purposes, for 20 \_\_\_\_\_ - 20 \_\_\_\_\_ school year.

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

School: \_\_\_\_\_ Grade: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Parent/Legal Guardian/Custodian of Child)

\_\_\_\_\_  
(Date)

This form must be returned to your child's school **no later than September 15.**

Additional forms are available at your child's school.