

Date: 10-21-2015

Present: Carmen Besler, Mary Jane Maher, Kelly Simon, Pete Steffen, Roamn Hummel, Sara Blair, Tesha Ruley

Not Present: Jacob Brindle, Dave Hoeger, Greg Vander Lugt

Note Taker: MJ Maher

#### 1. Funding and Budget Update:

> There is lag time in the budget. Some money that was spent may take a month or so to go through the proper channels. This is typical of building budgets as well.

> TQC PD day was very successful. Is this something we want to do again? Maybe add one more day like this in the spring? The committee will discuss for the future.

\* Over 90% teacher involvement

\* Cost about \$52,000

> Writer's Workshop speaker from the spring was \$10,000

> Book Study continues to take TQC funds

> Consistent money still being spent on Professional Conferences

\*Travel, hotel, meals of a conference that is paid for out of TQC money, takes more time to process than paying for the conference itself

> See budget sheet below

#### 2. Professional Learning Opportunities:

##### **Appropriate use of TQ funds: taken directly from the Department of Education**

1. Early literacy implementation and Iowa Core related professional development
2. Time beyond the contracted school day for teachers to engage in Iowa Core training and local district planning that incorporates components of the Iowa Core
3. Costs for substitutes while teachers attend professional development
4. Professional development designed to enhance instruction, such as Authentic Intellectual Work, Gradual Release or responsibility, or Cognitively Guided Instruction
5. Defraying expenses for teachers attending conferences/workshops/training that are tied to an individual's TIP or building SIP

##### **Inappropriate use of TQ funds:**

1. Paying administrators to engage in professional development
2. Paying teachers to engage in routine textbook adoption cycles
3. Paying teachers to conduct lesson planning during the contracted school day

- 4. Buying textbooks, instructional materials, technology, or equipment
- 5. Paying teachers for time spent preparing grades/report cards
- 6. Paying teachers to take course work to meet licensure requirements unless it is specifically linked to professional development plans

3. Professional Development Feedback and Continued Options:

TQC PD day was very successful. Is this something we want to do again? Maybe add one more day like this in the spring? The committee will discuss for the future.

- \* Over 90% teacher involvement

- \* Cost about \$52,000

4. Other Topics:

5. Next Meeting Date: November 2, 2015

**3376 - FY16**

**Teacher Quality/State PD**

**Revenue**

Carry Over from FY14	\$125,907.42
2014-15 Revenue	\$124,939.00
2014-15 Expenses	\$79,426.88
Balance after fy15	\$171,419.54
Carry Over from FY15	\$171,419.54
Est FY16 Revenue	\$128,342.00
<b>Est. FY16 Total Budget</b>	<b>\$299,761.54</b>

**Expense Budget FY16**

**Spent YTD (as of 10/15/15)**

Admin Wage	
Teacher Wage	
Substitute Teachers	\$348.81
Curriculum Pay	\$50,585.80
Disability Ins	
Life Ins	
FICA-7.65% of wages	\$3,896.98
IPERS - 8.93%	\$4,547.70
Medical Ins	

Dental Ins	
Workshop/Conf. Registr.	\$9,670.00
Cont. Training Provider	
Travel	\$7,066.90
PD Books/Supplies	\$17,500.42
Professional Books	\$10,036.72
<b>Total</b>	<b>\$103,653.33</b>
<b>Balance</b>	<b>\$196,108.21</b>

Sub teachers cost roughly \$136/day(including FICA/IPERS)  
Curriculum Pay is \$35/hour(including FICA/IPERS)