

METHOD OF VOTING

In keeping with the public nature of the meeting, votes by the board, except those required by law to be roll call, shall be by voice vote of "aye" or "nay" unless a board member requests a roll call vote.

It shall be the responsibility of the board secretary to record the vote of each board member in the minutes of the board meetings. The minutes should be written so that a reader can determine how each board member present at the meeting voted on each issue.

Legal Reference: Iowa Code §§ 21.3; 279.8 (1993).

Approved: January 8, 1973

Reviewed: August 1, 1977; December 8, 1986; January 10, 1994; August 14, 1995; July 14, 2003; March 9, 2009; February 10, 2014

Revised: October 19, 1998