

LICENSED EMPLOYEE RESIGNATION

A licensed employee who wishes to resign must notify the superintendent in writing within the time period set by the board for return of the contract. This applies to regular contracts for the licensed employee's regular duties and for an extracurricular contract for extra duty. Resignations of this nature will be accepted by the board. Any resignation received after June 1, preceding the new contract year, will be accepted only if a replacement, suitable to the Board of Education and superintendent, can be found.

The board may require an individual who has resigned from an extracurricular contract to accept the resigned position for only the subsequent school year when the board has made a good faith effort to find a replacement and the licensed employee is continuing to be employed by the school district.

Legal Reference: Iowa Code §§ 91A.2, .3, .5; 279.13, .19A (2013).

Cross Reference:

405.3 Licensed Employee Individual Contracts

405.4 Licensed Employee Continuing Contracts

407 Licensed Employee Termination of Employment

Approved: January 8, 1973

Reviewed: January 12, 1987; February 14, 1994; April 8, 1996; April 12, 2004; January 12, 2015

Revised: October 3, 1977; May 10, 2010