

Meeting Minutes

Tuesday, August 06, 2013 11:12 AM



Meeting Minutes 5.22.13

TQC Meeting Minutes

May 22, 2013

Attendees: Kelly Simon, Jacob Brindle, Tesha Ruley, Dave Hoeger, Sara Blair, Carmen Besler, Megan Birt, Greg VanderLugt (via Lync)

Absent: Roamn Hummel, Mary Jane Maher

Agenda Item 1: Discuss PD days

- The goal is to provide PD that meets the needs of each staff member
- We would get started with 2 early outs in the first semester then use 3 days second semester where just the morning would be used in book study groups.
 - Elementary staff would be grade-alike, and Secondary in building– share out what you are learning in your PD group. This will keep everyone up to speed so one group does not get too far ahead of the rest of the staff.
 - Teachers would choose a different group for year 2 and a different group year 3.
 - The groups may choose to implement PD topics district-wide if enough teachers have practiced in these topics and we feel the rest of the staff is able to implement these ideas.
 - We want teachers to lead these groups. Teachers will apply, and Kelly will choose the leaders. They would meet with Kelly over the summer at least twice. Kelly would help them plan the PD meetings for next year.
 - Kelly will meet with each building for about 20 minutes on June 3 or June 4 to explain this to teachers.
 - Teachers should apply by June 7th.
 - We would like for teachers to choose a tentative choice in June and then a firm commitment in August.
- Teacher leaders will be allotted approximately 20 hours to plan for the PD. We may want to consider adding more hours.

Agenda Item 2: TQC – continued role?

- TQC members – We will keep the group as currently structured with current members.

Approvals:

- The TQC members approved the PD plan as presented and agree to allocate funds to support the facilitators and the books.

