

## REGULATIONS REGARDING NAMING OF SCHOOL BUILDINGS AND FACILITIES

1. Naming/Renaming of School Building and/or Facility
  - a. Anyone may submit a suggestion for a school building or facility name to the committee of the board for consideration. Suggestions must be in writing, stating the name of the sponsor and the reasons justifying the nomination on a board approved form.
    - i. The school board must receive the written request and a petition signed by 100 presently enrolled students and 200 community members who are taxpayers of the school district.
  - b. The school board shall be responsible for the naming/renaming of all school buildings and school facilities. Upon recommendation by the superintendent, the board president will appoint a three-person committee of the board to study and recommend to the entire board.
  - c. The Board of Education will review the Committee's recommendation and select or reject the name for the school or subunit.
2. Criteria for Screening School Building and Facility Names
  - a. School buildings and facilities may be named after an area or community where the school is located or after a person or persons.
  - b. In naming a school building or facility after a person, primary consideration should be given to Presidents of the United States or individuals who have made a significant contribution to education in the community, the state or the nation. In addition to societal contributions the financial contribution in relation to the project will be considered.
  - c. Recognizing that the ethnic and cultural composition of a local school community will change and that school building and facility names are permanent, the name selected should have broad acceptance in a multi-cultural society.
  - d. In naming a school building or facility after a person that is deceased, that person shall have been deceased at least five years.
  - e. If a school building or facility is demolished, the name may be used again.
3. Naming School Buildings
  - a. Elementary and middle schools will be named for an area or community.
  - b. All secondary schools will be named for geographic and historic locations or presidents of the United States.
4. Renaming a School Building or Facility
  - a. In situations deemed unusual or appropriate, the board may take steps to rename a school building or facility or portions thereof.
  - b. Changing the name of a school building will be limited to elementary and middle school buildings. The recommendation of a name change will be brought to the board by the superintendent, and after board decision, the board president will appoint a three-person committee to the board to submit a name to the board for the naming/renaming of school buildings.
  - c. A school building named after a person shall not be renamed, except for compelling reasons; and once official action is taken to name a school building, the name shall not be changed unless there is a confusion of names.

Approved: July 16, 2007

Reviewed: April 14, 2008; April 8, 2013

Revised: