

Facility Rental Fee Schedule

1. An administrative fee of \$5.00 will be charged for each permit issued. (Excludes Class I & II)
2. In addition to user fees listed in the following schedules, the District may assess costs for custodial services, food service services, refuse disposal services, and/or repair and maintenance services as agreed on and as become necessary due to damage to facilities. The Buildings and Grounds Department will provide to renters an estimate of anticipated costs at the time of application approval.
3. Rates for use are based on hourly rates per time, based on maximum of an eight (8) hour period.

Fee Schedule – Flat Fee or Per Hour Fee as indicated (Minimum 1 hour)

	Class II	Class III	Class IV	Note #1: Auditorium rental fee includes the following, if applicable: <ul style="list-style-type: none"> ▪ Auditorium ▪ Custodian (1) ▪ Stage manager (1) ▪ Microphones ▪ Lighting system ▪ Sound system ▪ Spotlights ▪ Podium Note #2: Intergovernmental arrangements established through 28E agreements or contracts with specific organizations will supersede fees established in this schedule.
Classrooms	NC	\$25.00	\$50.00	
Gymnasium - WDHS Main Gym - CHS Main Gym Drexler Main Gym	NC	\$100.00 Per hour, plus staff costs	\$200.00 Per hour, plus staff costs	
Gymnasiums All other	NC	\$50.00 Per hour, plus staff costs	\$100.00 Per hour, plus staff costs	
Auditorium – Rehearsal/Event/Performance * Note #1	NC	\$100.00 Per hour/2 hour minimum	\$200.00 Per hour/2 hour minimum	
Concession Stand	NC	\$75.00 Per hour/2 hour minimum	\$100.00 Per hour/2 hour minimum	
Commons	NC	\$25.00 Per hour/2 hour minimum	\$50.00 Per hour/4 hour minimum	
Wrestling Room	NC	No Access	No Access	
Kitchens	NC	No Access	No Access	
Cafeteria	NC	\$25.00 Per hour	\$50.00 Per hour	
Outdoor Athletic Fields (listed) -CHS Competition Fields -DMS Competition Fields -All practice fields district-wide	NC	\$50.00 Per hour	\$100.00 Per hour	
Parking Lots	NC	\$50.00 Per hour	\$100.00 Per hour	

- a) Add \$25.00 for use of showers.
- b) Rental of cafeteria with kitchen requires the use of a school food service employee at the current rate of pay.
- c) Rental of the auditorium requires the use of school personnel to supervise the operation of the lights, sound, etc. at the current rate of pay.
- d) Applicable regular or overtime rate.
- e) Current extra duty rate.
- f) If custodial services or technical services are required beyond normal duties, these groups or organizations will be bill for actual time spent for building supervision, technical support and clean-up at the rate established on policy 905.1R1.

Approved: May 14, 2007

Reviewed: June 9, 2008; April 8, 2013; August 13, 2018; April 10, 2023

Revised: December 8, 2014; January 11, 2021