

Creating a Resource in your LMS

You can add Resources to your LMS Assignment. A Resource can be web links, links to documents in your OneDrive folder, Notes, Discussions, Quizzes, Submission, and more.

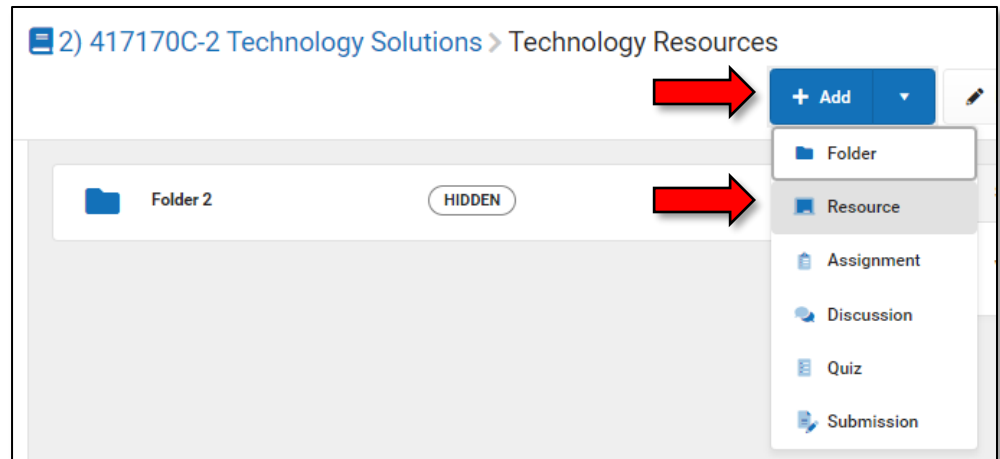
1. In your Grade Book, click **List**.



2. Select the Folder you would like to add your Resource to.

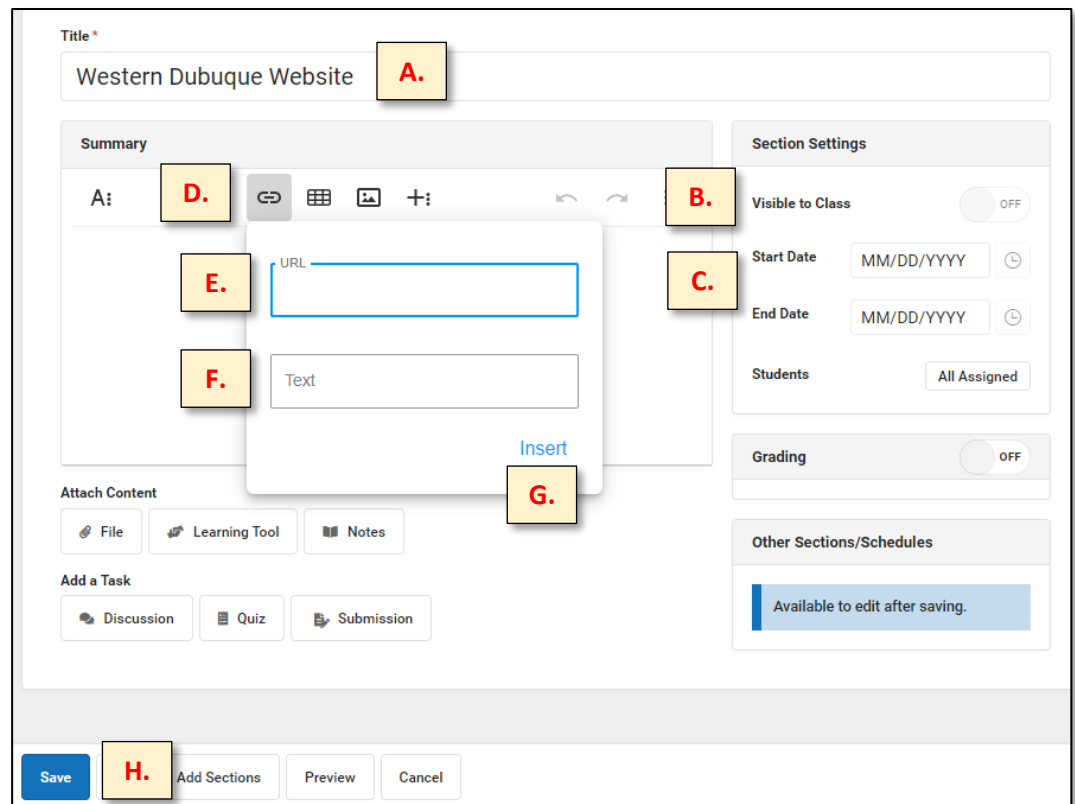


3. From the **+Add** drop-down menu, click **Resource** (or other utility you would like to add). Notice that each utility has a unique icon associated with it.



In this example, we are going to create a website resource.

- A.** Give your Resource a name in the **Title** text box.
- B.** Choose whether your Folder will be **Visible to Class** or not (you can change this at any time).
- C.** Enter a **Start Date** and **End Date** (if applicable).
- D.** Click the **Link** icon.
- E.** In the **URL** box, paste the website you are linking to.
- F.** In the **Text** box, enter the of the link you are linking to.
- G.** Click **Insert**.
- H.** Click **Save**.



The screenshot shows the resource creation form with the following elements labeled:

- A.** Title text box containing "Western Dubuque Website".
- B.** Visible to Class toggle switch, currently OFF.
- C.** Start Date and End Date text boxes, both containing "MM/DD/YYYY".
- D.** Link icon in the Summary section.
- E.** URL text box in the Summary section.
- F.** Text text box in the Summary section.
- G.** Insert button in the Summary section.
- H.** Save button at the bottom left.

Other visible elements include the Attach Content section (File, Learning Tool, Notes) and the Add a Task section (Discussion, Quiz, Submission).

4. When I go into the **Technology Resources** folder I created earlier, I can now see the two Resources I have added. You can click on any of the Resources you have added and edit their settings (make visible, adjust points, etc.).

