

Mandatory Reporter Training

In the spring of 2001, legislation was passed requiring all individuals renewing a license or authorization issued by the Board of Educational Examiners to provide proof of completion of an approved Mandatory Child and Dependent Adult Abuse Reporter Training program. This law became effective on October 1, 2002.

The Western Dubuque Community School District (WDCSD) follows this same guideline. **All licensed employees and licensed substitutes are required to provide proof of Child Abuse and Dependent Adult Abuse Mandatory Reporter training.**

As of July 1, 2019, House File 731 modified the requirements for the mandatory reporter trainings for child and dependent adult abuse. Below is a summary of the changes that were made.

- The child and dependent adult abuse trainings are no longer combined into one course. They each have their own **separate 2-hour training** as follows:
 - Mandatory Reporter: Child Abuse
 - Mandatory Reporter: Dependent Adult Abuse
- These trainings are **free** and there are only two providers: the AEA and DHS.
 - **AEA Learning System: This is the preferred option.** Both trainings are free for district employees, substitutes, and coaches. If you don't already have an account, you will need to create one. When creating an account, select Western Dubuque as your district and use **wdbqschools** for the password.
https://training.aealearningonline.org/index_login.php.
 - **DHS:** This option is also free and requires an account to be set up if you don't already have one. There is no district password for this option.
<https://dhs.iowa.gov/child-welfare/mandatoryreporter>.
- Certificates of Completion will be issued through the provider you choose (AEA or DHS). Separate certificates will be issued for each training and each certificate will be valid for **3 years**.
- After these separate trainings have been completed, a **refresher 1-hour training** can be taken for each training when it's time to renew the certificates.
 - Please Note: the refresher 1-hour trainings must be completed PRIOR to each certificate's expiration date. If a 3-year certificate expires before the refresher training is completed, you will be required to complete the applicable 2-hour training again.
- **All valid mandatory reporter training certificates issued PRIOR to July 1, 2019, will remain effective for 5 years.** When it is time to renew your training, you will be required to take the two separate trainings.