

# Teacher Quality Committee

310 4th Street S.W., Farley Iowa 52046

## May 2019 Meeting

Members present: Kelly Simon, Rick Colpitts, Jake Feldmann, Dan Wendler, Peter Steffen, Jacob Brindle, Carmen Besler, Libby Gansen (via skype). Not in attendance: Greg VanderLugt and Roamn Hummel

### Agenda:

1. Review process of approval and denial of PD requests
2. Re-establish purpose, criteria, and approval process for TQ funds.

### Current Procedure:

1. Teacher(s) interested talk to building administrator about potential PD opportunity or resource for first level of approval.
2. Building Admin sends teacher(s) teacher quality proposal form to fill out and share with (1) principal and (2) Kelly and (3) Committee (only if necessary)
3. If approved, procedures go forward with assistance in arrangements and funding.
4. If denied, reason(s) will be communicated to all parties involved including TQ Committee.

### Other reminders:

- Code language: "The use of funds shall be balanced between school district, attendance center, and individual professional development plans, and every reasonable effort to provide equal access to all teachers should be made."  
 Based on this: Committee made a goal of striving to keep funding evenly distributed to attendance centers by setting a goal to not expend over \$5000 with each building, each year.
- We made the intentional decision to not make the funding request form a school stream online form for the reason of having to talk to the building administration as the first step in requesting funding.

### Current Balance (as of April 5, 2019)

- \$183,971.80

3376 - FY19	
Teacher Quality/State PD	
<b>Revenue</b>	
Carry Over from FY17	\$124,314.47
2017-18 Revenue	\$199,237.00
2017-18 Expenses	\$151,248.76
Balance after FY18	\$172,302.71
Carry Over from FY18	\$172,302.71
Est FY19 Revenue	\$199,237.00
<b>Est. FY19 Total Budget</b>	<b>\$371,539.71</b>
<b>Expense Budget FY19</b>	
Spent YTD (as of 4/5/19)	
Admin Wage	
Teacher Wage	
Substitute Teachers	\$26,886.41
Teacher Inservice	\$107,625.00
FICA-7.65% of wages	\$10,291.73
IPERS - 9.44%	\$12,305.09
Workshop/Conf. Registr.	\$15,440.00
Contracted Training	\$1,000.00
Purchased Personnel	
Travel	\$7,954.62
Supplies	\$5,648.66
Textbooks	\$416.40
<b>Total</b>	<b>\$187,567.91</b>
<b>Balance</b>	\$183,971.80

### Minutes:

- Reviewed recent denial of a request.
- Went over current procedure and agreed to keep process the same.
- Changing the use of the form to put on School Streams as an online form. Building administrator is still the first approver, so teacher requesting still needs to discuss with building administrator before submitting online form.