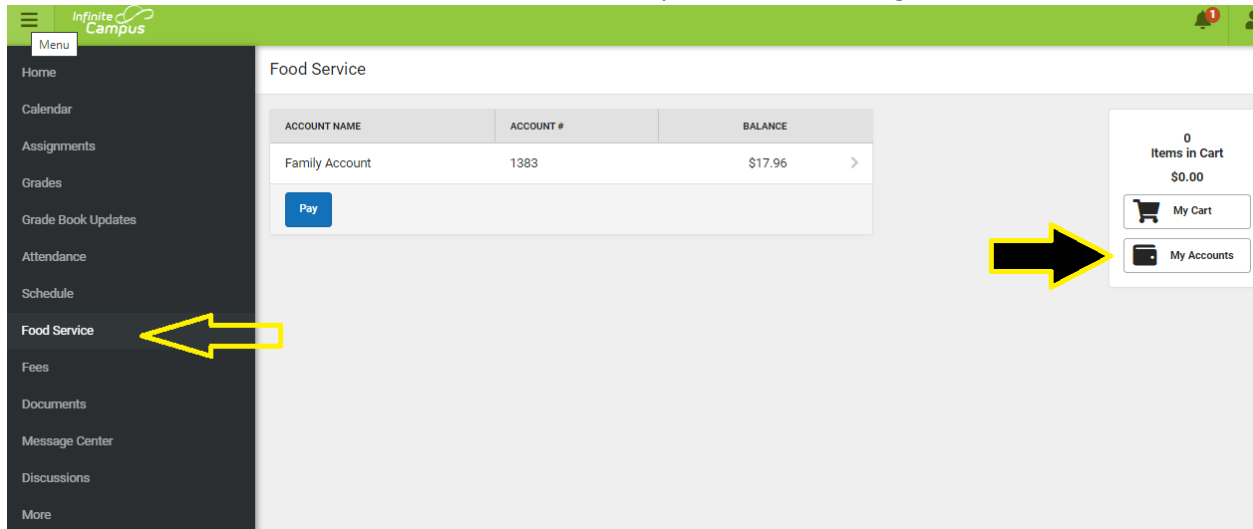
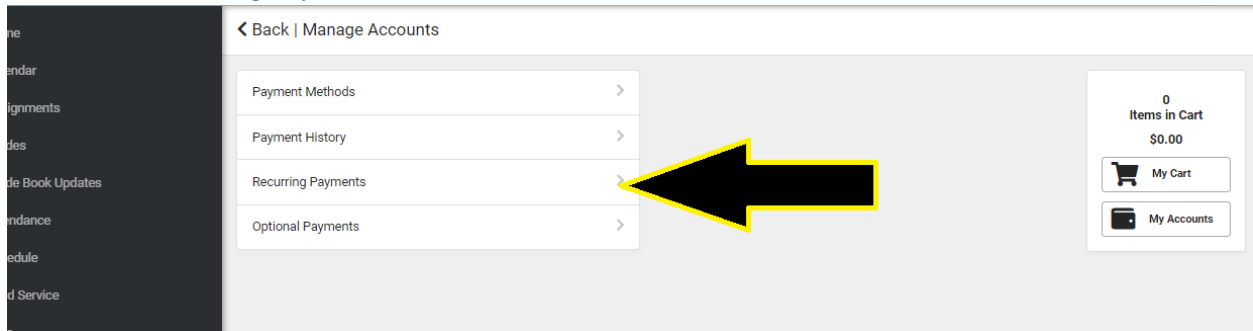


Click on Food Service on Left hand side then click on My accounts on the right-hand side.



Next Select Recurring Payments.



Click on Family Food Service. Then add your information. I recommend selecting Low Balance then selecting a start and end date. I've set mine through the end of next school year.

Select Low Balance amount. I recommend \$5 per person on the account. Example 3 kids \$15. Select Payment amount. This is the amount that will be pulled each time this triggers. Then click SAVE

