



Class of 2022 Senior Handbook

GENERAL INFORMATION

<p>Get organized. That means taking care of your physical and mental well-being. Get proper rest and eat a balanced diet. Have some method to keep track of your work, studies, commitments, (meetings, appointments, etc.), and plan your time and responsibilities accordingly.</p>
<p>Be able to evaluate and prioritize all the things you must/might have to deal with on a daily/monthly/yearly basis. Use of the Agenda during senior year would be a good practice.</p>
<p>Set long and short-term goals and evaluate your progress toward them on a regular basis.</p>
<p>Work hard to improve your verbal and written communications skills. Colleges require homework/papers more frequently than in high school.</p>
<p>If you plan to play sports in college, stop in the Counseling Office to see if you need to fill out NCAA eligibility forms and/or check with Mr. Kedley or your coach.</p>
<p>If you need letters of recommendation from and/or forms completed by faculty or staff members, ask them well in advance of deadlines so they have time to do them. Please give them a <i>Recommendation Request</i> form (found in the Counseling Office)</p>
<p>Listen to/read announcements in the daily bulletin.</p>
<p>Start a file of post-high school plans.</p>
<p>Make copies of EVERYTHING you send to colleges/employers.</p>
<p>Open and carefully read all correspondence sent to you. (Sometimes very important mail may look like junk mail)</p>
<p>Get your parents involved with college/military/ job application process</p>
<p>Males must register for Selective Service—this MUST be done between your 17th birthday and 30 days after your 18th birthday. You may register online at www.sss.gov. If you do not register, you will be not be able to apply for federal financial aid.</p>

AUGUST / SEPTEMBER

Register to take/retake ACT or SAT tests.
Senior interview with Mrs. Phillips
Make sure you have the proper courses and credits for graduation
Find out your class rank and G.P.A..
Update/compile a list of all activities, honors, awards received
Consider and attend college fairs
Research and narrow career choices
Arrange college visits
Meet with selected college or military representatives at school
Finalize college choices
Review/begin college application process (usually done online)
Request transcripts be sent to colleges you applied to (use form in the Counseling office)
Update/prepare a current resume
Ask 3-5 people to be your references during the year
Begin searching for scholarships - some have early deadlines
Seek job information of projected careers
Seek information on apprenticeship programs
Sign up for the Career Learning Link program
Register for an Exploring Program
Register for selective service (18 year old males)

OCTOBER

Continue job information search
Continue college application process
Meet with college or military representatives at school
Continue college visits
Follow up on college applications submitted
Attend college fairs
Take or retake ACT or SAT if needed
Continue scholarship search
Start studying for final exams
Submit FAFSA (Free Application for Federal Student Aid) form as soon after October 1st as possible

November

Register to vote and vote in local, state and federal elections.
Continue college application process and follow up.
Obtain financial aid information from colleges applied to
Continue scholarship search
Study/do well on final exams for trimester 1
Ensure proper courses for trimester 2
Continue gathering job and career information
Prepare personal resume to be used for job applications (if not completed)
Meet with selected college representatives at school
Arrange final college visits
Watch for college acceptance letters/emails and fulfill all requirements
Complete transcript request form
Continue to see college or military reps (if needed)
Register for ACT and SAT (if needed)

DECEMBER/JANUARY

Continue college application process/finalize decision
Begin serious job search if you are entering the workforce after graduation
Continue scholarship search
Obtain financial aid information from colleges
Submit housing forms for colleges you have been accepted to
Refine resume for job applications
Take ACT or SAT (if needed)
Evaluate Trimester 1 report card and how you can improve

FEBRUARY

Finish college applications
Continue scholarship search
Continue work on financial aid and housing
Submit a transcript request form
Carefully examine Student Aid Report when you get it from FAFSA
Prioritize college choices
Be very diligent to meet all deadlines and follow all instructions very carefully
Make sure you understand all correspondence received. When in doubt, ask your counselor, the college, or perspective employers
Begin to seek full time employment prospects for June
Visit with military or college reps making second round of visits
Start studying for final exams

MARCH

Continue housing and financial aid processes at colleges
Follow up on all correspondence from colleges promptly
Prioritize college choices
Continue scholarship search (many local scholarships become available in the Spring)
Watch for Student Aid Report to come from FAFSA
Study/do well on final exams for trimester two
Review Trimester 3 schedule for proper courses
Make sure you have Student Aid Report sent to all colleges you are considering (designate this on FAFSA application)
Check academic progress/status in courses
Watch for Financial Aid Award letters from colleges you have been accepted to
Continue job search
Begin applying for full-time employment to begin in June (if needed)

APRIL	
	Finalize / edit resume if necessary
	Continue search for job information and applications (if needed)
	Submit job applications for full-time work beginning in June
	Continue scholarship search
	Compare Financial Aid Award letters from colleges
	Determine costs you will have to pay as you attend college or pay back after finishing your education when comparing costs of education
	Follow up on all materials received from colleges on housing, financial aid, registration, etc. for all colleges you are still considering
	Monitor progress / grades
	Evaluate Trimester 2 report card and how you can improve
	Start studying for final tests
	Send/submit college acceptance letters and notify the colleges you don't plan on attending
	Begin graduation plans / arrangements
	Enjoy Prom!!

MAY	
	Study/do well on final exams
	Submit job applications for full-time employment
	Make final decision on college, apprenticeship, or military
	Finalize financial aid and housing plans for the school you will attend
	Prepare for graduation
	Submit transcript requests to the Counseling Office and to NICC and/or Kirkwood
	Continue scholarship search even through college (scholarships are always available)

HAVE A SAFE AND HAPPY GRADUATION!

SUMMER - AFTER GRADUATION

Begin your first "real" job
Submit transcript requests to NICC or Kirkwood for them to send your transcripts to the college you will be attending in the fall
Gather materials to take to college
Follow up on all correspondence
Make final financial arrangements
Notify colleges you will not attend (if needed)
Have fun!

JOB APPLICATION PROCESS

Narrow career choices
Try to get a mentoring position in your field of interest
Prepare resume
Look to see what jobs are available and where
Do background homework on the job and company
Apply for jobs
Follow up with any contact the company makes with you
Ask 3 people to be your reference (ask them <u>before</u> you apply)

This handbook comes to you as a tool and outline of some of the important things you will have to do before you leave Cascade High School. By no means are the lists all-inclusive. However, they are meant to be guidelines for you throughout your last year at CHS. The counseling department is available to you as much or as little as you choose to use it. Please do not hesitate to see us if you need anything; we are here to help! We wish you much success throughout your senior year and in your future endeavors!!

Mr. Webber